Conflict of Interest Policy

NoteWorthy Singers ("Choir")

Introduction

The Choir Board of Directors ("Board") is committed to protecting the integrity of the organization and its members by upholding the conflict of interest policy. Maintaining this commitment is essential for the continued trust and reputation of the Choir.

Ethical Standards

Members of the Board are required to adhere to high ethical standards. Recognizing that conflicts of interest can occur, it is important to acknowledge their potential to affect the quality of decision-making and to pose risks to the Choir's reputation. The Board is expected to always respect and uphold this policy.

Procedure for Handling a Conflict of Interest

Disclosure: Board members must disclose any personal, family, or business interests, as well as other community involvements, that could, in the opinion of others, influence their judgment. Directors are required to bring any conflicts of interest to the attention of the Board.

Potential conflicts: Potential Conflicts should be disclosed prior to nomination or election when anticipated. Otherwise, board members must disclose conflicts when they arise, either to the board chair or to the entire Board.

The Board may also choose to disclose specific director conflicts of interest to members, funders, and external stakeholders, especially if the conflict may affect the reputation or credibility of the Association. Such disclosures may be made publicly, not solely through confidential communication.

Determination of Conflict: The Board is responsible for assessing the existence or perception of a conflict of interest and determining the appropriate actions to address the situation.

Stepping Out: Board members must excuse themselves from participating in discussions and voting on matters where they have, or may be perceived to have, a conflict of interest. In such cases, they may be asked to step out.