

Bereavement Policy

NoteWorthy Singers (“Choir”)

As a senior’s choir, we endeavor to create a community for our Choir Members. When there is a bereavement suffered by a Choir member an appropriate response will be made by the Choir. The response will depend upon the person who has passed away.

Actions to be undertaken:

1. In the event of the death of a Choir member:
 - a. The President or an individual designated by the President will send a message of condolence to the bereaved family soon after receiving the news.
 - b. The Board President will send out a notification to inform all choir members and the music team about the passing and will also send out a notice including the arrangements regarding the memorial service and or date of funeral.
 - c. The Treasurer will make a donation in memory of the deceased on behalf of the Choir.
 - d. Attendance at the memorial service, personal donation, or visitation will be at the wish of individual choir members.
 - e. The Chair of the Music Library Committee will arrange for return of the music of the Choir member and is authorized to contact those persons necessary to arrange for the return.
2. In the event of the death of the Spouse of a Choir member
 - The President or an individual designated by the President will send a message of condolence to the Choir member and his/her family after receiving the news.
 - The President will send out a notification to inform all Choir members and the music team about the passing and will also send out the details of visitation, the memorial service and funeral.
 - The Treasurer will make a donation in the memory of the deceased Spouse on behalf of the Choir.
3. In the event of the death of an Immediate Family member
 - The President or an individual designated by the President will send a message of condolence to the bereaved choir member and ask the Choir member if they want the Choir notified of the death.

Defined Terms

- Bereavement – Loss of a loved one through death this could be the choir member, the spouse of the Choir member, or an Immediate Family of the Choir member.
- Choir Member: A person who has paid their membership fees and is a member of the Choir.
- Spouse of a Choir Member: A person to whom a choir member is:

- i. legally married
 - ii. Living together in a common law relationship
- Immediate Family: The parent, stepparent, child, stepchild, son – in – law, daughter-in-law, brother, sister, brother-in-law, sister-in-law, grandchild, or step-grandchild of a choir member.