

Membership Fees Policy

NoteWorthy Singers (“Choir”)

As a senior’s choir, we endeavour to keep our fee structure affordable to all community members while maintaining a balanced budget. The membership fee is determined by the Choir Board of Directors (“Membership Fee”). The objective of the Board of Directors when setting the annual Membership Fee is to cover the cost of the practices, materials, rehearsals, the music team, and other costs related to the annual activities of the Choir. The Membership Fee is set at a level to ensure that the Choir is financially viable. The process for Payment of Fees, Fee Assistance and Fee Refunds when requested is set out to ensure consistency when requests are made.

Payment of Fees

Choir members are required to pay the Membership Fee to participate in the Choir.

The preferred method of payment of the Membership Fee is by cheque or cash payment. An e-transfer sent to the email address provided during registration is also acceptable.

The Membership Fee is an annual fee and covers a full year of Choir, from September through to August. A Choir member’s Membership Fee is due on registration.

Fee Assistance

If a Choir member has not paid the required registration fees by the first rehearsal after registration, the Treasurer will follow up with the individual to remind them of the outstanding Membership Fee.

Should a member advise the Treasurer that they are unable to pay the full Membership Fee, the Treasurer will consult with the Board Chair to discuss potential alternative payment options. The Treasurer will communicate the alternative payment options to the member.

The privacy of any member seeking financial assistance will be respected at all times.

Fee Assistance will be capped at 50% of the Membership Fee.

Refunds

A Choir member MUST request a fee refund in writing to receive any refund.

All requests for fee refunds will be subject to a \$25.00 administration fee.

Choir members who withdraw prior to the fourth rehearsal after completion of registration and have already paid their Membership Fee may receive a full refund minus a \$25.00 administration fee.

All other requests for refund will be submitted to the Executive Committee. The Executive Committee will consider a refund after the start of the fourth rehearsal only if there are extraordinary circumstances such as illness, personal hardship, or the death of a Choir member.

The Executive Committee has the sole discretion to approve a pro-rated Membership fee refund minus the administration fee under such circumstances.

If a Choir member withdraws, regardless of whether a refund is requested, the individual who is advised (Director, Music Director, or Treasurer) will notify the Executive Committee, Membership Committee, and Music Library Committee.